Be in The Know – Summer 2026

- ✝ All participants will be required to register online except for DSS and Mixed Delivery participants that are enrolled at the outside sites. Those individuals can register on paper by March 31st.

- ✝ Documentation required for all new enrollees before starting **(updated shot records for current enrollees)**:
  - o Birth Certificate
  - o Current Immunization records –Must be signed or stamped by the doctor's office.
  - o Copy of your child's most updated physical.
  - o Medication Form (if applicable)
  - o Allergy Form (if applicable)

- ✝ **Policy for adding or dropping a week during the Summer:**
  You must submit your added or dropped weeks via email to cancel@altavistaymca.com. This must be done NO LATER THAN the Wednesday prior to the week involved. **No phone calls or verbal messages** will be accepted for adds and drops.

- ✝ **Payment Information:**
  At the time of online registration, you must pay the registration fee online. You will be required to set up automatic payments online for the weekly program fee.

- ✝ On the registration form you will be asked questions to check concerning your child:
  - o Does your child have allergies?
  - o (Will they require special_____)
  - o Does your child require YMCA to administer Medication, Inhaler or EpiPen during the day or in emergencies?

  If you answer **yes to any or all these questions, you will receive additional forms to fill out during registration. **These forms must be turned in before the child can start.**

- ✝ NOTE:
  - o No open toe shoes or crop tops are allowed during Summer Camp.
  - o Check the information board weekly for events/announcements.
  - o Pack a lunch on Field Trip Days o Field Trip Shirts are required on Field Trip Days to attend the trip.

General Information

✠ All school term accounts must have a Zero balance before starting the Sumer Camp Program.

✠ There is a **Non-refundable** Registration Fee for each child: $60.00 if received by 4/14/26, $75 if received after 4/14/26.

✠ **Camp Fee**: $160.00 for 1st Child enrolled per week - $155 for each additional child enrolled per week.

✠ Space will not be reserved until the registration fee has been paid.

✠ Each party agrees to pay the Altavista Area YMCA their fees for every week in which the child is enrolled in camp. No bills will be sent.

✠ Absence for part of the week shall not affect the responsibility for full payment. Full payment must be paid in advance for weeks attending. Payments may be made online by visiting **altavistaymca.com** and click on Childcare tab and then the childcare drop down selection. Check, credit card, money order and cash payments can be made to the Front Desk of the Family Center located at 1000 Franklin Ave., Altavista, VA 24517. You may also mail a check or money order to the Family Center address in advance of your desired weeks. Returned checks are subject to a service fee of $25.00. If two checks are returned on the same account, the account must become a "cash, money order or credit/debit only" account. If the account becomes delinquent, the signed party shall be responsible for all service charges, expenses, court costs, attorney's fees or collection agency fees incurred to collect this debt.

✠ **A LATE FEE of $2.00 per minute per child is calculated starting at 6:01 PM.**

✠ **Cancellation Policy**: The Child's enrollment can be canceled by the signed party by giving written notice Wednesday prior to the week of camp. Notice must be sent via email to **cancel@altavistaymca.com**. **No phone calls or verbal statements accepted for cancellations.**

✠ The YMCA reserves the right to terminate immediately a child's enrollment in camp for any act, word, or condition of the child or parent causing disruptions, safety or health concerns for the child, other children or employees of the YMCA.

✠ You are subject to dismissal if your account is not kept current, after missing 1 payment.